

## Evaluation Form - Supplier of Retailer

The objective of the Evaluation and Feedback forms is to establish uniform evaluation components of the floor-ready process and guidelines for feedback between retailer and supplier. These forms are provided as a common starting point in developing your own forms.

Shipment Tracking/History Information with:			<i>Enter Retailer Name Here</i>
Purchase Order #(s)		Shipping Location	
Shipment #(s)		Receiving Location	
Department #(s)		Carrier	
Store #(s)		Bill of Lading #	
		Date Shipped	

Evaluation							
	Total #	# Incorrect	%		Total #	# Incorrect	%
<b>PO Conveyance</b>				<b>EDI Documents</b>			
Confirmation	On time?	Yes	No	Inaccurate Initial POs			
Inaccurate UPCs				Inaccurate PO Changes			
Inaccurate Dates - Start Ship				Pull Ship Notice	On time?	Yes	No
- Cancel				Product Activity	On time?	Yes	No
Inaccurate Price - Wholesale				Organizational Relationship	Accurate?	Yes	No
- Retail/Consumer					On time?	Yes	No
Store Distro	On time?	Yes	No	<b>Retailer/Seller Correspondence</b>			
Inaccurate Quantities				Documentation Provided			
Inaccurate Size Ratios				Company Name?	Yes	No	
Qty Differences Bulk/Bikt Order to Distro				PO #?	Yes	No	
Order Changes	On time?	Yes	No	Transmission Date?	Yes	No	
Inaccurate Order Changes				BOL #?	Yes	No	
Cancellation	On time?	Yes	No	Clear Explanation?	Yes	No	
				Routing/Packing?	Yes	No	
				Correspondence On Time?	Yes	No	
				Inaccurate Authorization			